



Ormiston NEW Academy

Careers Programme 2023 / 2024

Ormiston NEW Curriculum Vision	<p>Ormiston NEW Academy is a school where students experience a fun, challenging, knowledge-rich and broad curriculum that addresses the needs of our students in their community. Our curriculum is built upon reading, writing, oracy and mathematics, and will deliver excellence based on our principles of endeavour, practice and discipline.</p>
Careers Department Vision and Intent	<p>"At NEW Academy Careers is embedded into all our curriculum areas thus ensuring our students leave us with the skills and knowledge to enable them to manage their Careers, sustain employment and achieve personal and economic well-being throughout their lives. Our students will be confident in making informed and realistic choices about their future Careers so they are prepared for living in the wider world, managing the opportunities, responsibilities and experiences of life including possessing the ability to control their finances"</p> <p>Supporting students to be confident in making informed choices about their future Careers, be prepared for living in the Wider World and possess skills to manage their Finances is of the utmost importance at Ormiston NEW Academy. We believe our students should leave our Academy with the skills and knowledge to enable them to manage their careers, sustain employment and achieve personal and economic wellbeing throughout their lives. This provision should also reflect the needs of our local community and opportunities as well as nationally. We do this by providing a broad and varied planned programme of activities to help students choose 14-19 pathways that are right for them. This is delivered by highly skilled teachers who value the importance of Careers as both a tutor and within their subject and with the support of local and national employers and HE/FE Institutions. Above all else, students should experience success.</p> <p>Intent Year 7 – Develop an increased awareness of personal skills and qualities and how these will benefit own learning and future employment. Begin the process of developing knowledge of what work is and different careers available and how to start deciding on a suitable career. Set basic targets to start developing themselves and preparing for their future.</p> <p>Intent Year 8 – Further develop knowledge and understanding of self and the different employment sectors and types of workplaces. Gain awareness of progression pathways and what affects personal choice of Careers</p> <p>Intent Year 9 – Develop knowledge and understanding of different entry requirements, training and progression pathways. Consider decision making processes so informed choices will be made when choosing options.</p> <p>Intent Year 10 – Develop application and employability skills and an understanding of the world of work through workplace experiences, including the rights and responsibilities of employers and employees</p> <p>Intent Year 11 – Feel confident to make informed choices and applications for next steps and a variety of post 16 pathways</p> <p>Intent Year 12/13 – Demonstrate knowledge and understanding in a meaningful work experience placement related to own choice of potential Career. Further develop and utilise skills for recruitment and selection processes. Students feel empowered and ready to continue with education or move into employment, apprenticeship or university.</p>
Summary of how lessons are taught	<p>As outlined in our Careers programme, each year group are provided with a range of opportunities to develop their knowledge and understanding of themselves and the wider world of work as well as enhance their skills to prepare them for life after their school</p>



<p><i>(Philosophy behind our offer)</i></p>	<p>career. Each year builds upon what they have previously considered so that their learning is a spiral. Explicit lessons are delivered weekly during tutor time and supported by a variety of assemblies and careers events/activities, some of these via drop-down days or drop-in sessions. Curriculum areas also support our provision by highlighting careers and skills within their subject. Individual one-to-one and small group support is also arranged to meet the specific needs of our students as necessary and at key transition points. In addition to this, students will come into regular contact with a range of employers and their employees - both nationally and locally - HE/FE and training providers.</p>
<p>Monitoring, Review and Evaluation</p>	<p>This involves a half termly review of the tutor time sessions. Learning walks and curriculum audits to ensure delivery and its quality. Regular monitoring of delivery of the sessions, assemblies, Careers events/activities and personal guidance will be undertaken via student voice surveys, parental voice surveys and employer/HE/FE/Training Provider surveys– both verbally and in writing. Compass+ is also a vital part of this evaluation. Destination data and suitability of students original course choices will be monitored and reviewed.</p>

6 Areas of Learning for Careers, Employability and Enterprise Education (CDI - 2021)



The Eight Gatsby Benchmarks of Good Career Guidance

1. A stable careers programme
2. Learning from career and labour market information
3. Addressing the needs of each pupil
4. Linking curriculum learning to careers
5. Encounters with employers and employees
6. Experiences of workplaces
7. Encounters with further and higher education
8. Personal guidance



Cross Academy Work

Activity	Details	Impact	Areas of Learning for Careers, Employability and Enterprise Education Covered	Gatsby Benchmark / Benchmarks Covered
Displays	<p>Career based displays are placed around NEW Academy, with subject specific career related displays in key areas</p> <p>Careers Poster in all Tutor Rooms and around NEW Academy</p>	Increased awareness and profile of careers at Ormiston	<p>Grow Throughout Life</p> <p>Create Opportunities</p>	2, 4
Visiting Speakers	<p>Careers focused visiting and virtual speakers throughout the course of the academic year. Many during lessons and some sessions for whole year groups (assembly slots, off timetable lessons) whilst others take place during lunchtimes and open to interested students.</p> <p>Topics covered include :</p> <p>Gap Years Apprenticeships Health Care Careers Careers in Business The Benefits of University CV Writing Interview Skills</p>	Students have an improved awareness of the variety of jobs and careers available. They also have gained knowledge of the skills and qualifications required and the realities of the current labour market and selection processes	<p>Grow Throughout Life</p> <p>Explore Possibilities</p> <p>Manage Career</p> <p>Create Opportunities</p> <p>Balance Life and Work</p> <p>See the Big Picture</p>	2, 3, 4, 5, 6, 7, 8
University Aspiration	Widening Participation Experiences Years 7-11 Range of presentations and activities about University	More students applying for university on courses that they are interested in and accepted for first choice	<p>Grow Throughout Life</p> <p>Explore Possibilities</p>	2, 3, 4, 5, 6, 7, 8



	<p>Year 12 Range of presentations and activities (Benefits of HE, City Year reflections etc)</p> <p>Year 13 : Range of presentations and activities (Benefits of HE, City Year reflections Student Finance, UCAS Apply)</p>		<p>Manage Career</p> <p>Create Opportunities</p> <p>See the Big Picture</p>	
Student Voice	Student voice (formal and informal) used to gather views and understanding of careers.	NEW Academy aware of the strengths and areas for development which can then be used to inform future planning	Grow Throughout Life	1
Career Fairs	Virtual Careers fairs including opportunity to attend apprenticeship and Higher Education fairs	Increased student awareness of variety of careers available within the local area, nationally and within key areas	<p>Grow Throughout Life</p> <p>Explore Possibilities</p> <p>Manage Career</p> <p>Create Opportunities</p> <p>See the Big Picture</p>	2, 3, 4, 5, 7, 8
Careers Base	Careers base at NEW Academy in the Library and Sixth Form Centre	Increased student awareness of variety of careers available within the local area, nationally and within key areas . Students also aware of their entitlement to CEIAG at NEW Academy	<p>Grow Throughout Life</p> <p>Explore Possibilities</p> <p>Create Opportunities</p>	2, 8
Parental Engagement	Engagement via meetings (virtual and face-to-face), Presentations and attendance at open/option evenings and parents consultations at NEW Academy website, newsletters at key points throughout the academic year	Increased parental awareness of the variety of careers available within the local area, nationally and within key areas and how they can support their child	<p>Explore Possibilities</p> <p>See the Big Picture</p>	2, 5, 7



Tutor Time Sessions	All year groups receive a minimum of one tutor time session a week delivered by tutors and completing a booklet of work supported by powerpoints and spiral schemes of work with student reflection every half term.	Students have an improved awareness of the different aspects of Careers including types of careers, LMI and skills	All CDI Areas of learning met over students time at NEW Academy	All Gatsby Benchmarks met over students time at NEW Academy
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Year Based Activities

Year 7

Activity	Date	Impact	Areas of Learning for Careers, Employability and Enterprise Education Covered	Gatsby Benchmark / Benchmarks Covered
National Apprenticeship Week and Careers Week	Apprenticeship Week - February 5-15 2024 Careers Week - March 4-9 2024	Increased student awareness of employability skills and future pathways	Grow Throughout Life Explore Possibilities Manage Career Create Opportunities See the Big Picture	2, 3, 4, 5, 6, 7
Career Stereotyping Event	January 2024	Increased student awareness of the range of jobs and barriers that can occur	Grow Throughout Life Explore Possibilities Manage Career	2, 3, 5



			See the Big Picture	
My Future : Connexions and Careers Assemblies	Autumn and Spring Term	Increased student awareness of employability skills and future pathways	Grow Throughout Life Explore Possibilities See the Big Picture	2, 3
Careers in the Curriculum – subjects including Careers at relevant points in their lessons	Ongoing	Increased student awareness of employability skills and future pathways for the specified areas	Grow Throughout Life Explore Possibilities Manage Career Create Opportunities See the Big Picture	2, 3, 4, 5, 7
Careers Fair	Autumn Term 2023	Increased student awareness of variety of careers available within the local area, nationally and within key areas	Grow Throughout Life Explore Possibilities Manage Career Create Opportunities See the Big Picture	2, 3, 4, 5, 7, 8

Year 8

Activity	Date	Impact	Areas of Learning for Careers, Employability and Enterprise Education Covered	Gatsby Benchmark / Benchmarks Covered
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National Apprenticeship Week and Careers Week	Apprenticeship Week - February 5-15 2024 Careers Week - March 4-9 2024	Increased student awareness of employability skills and future pathways	Grow Throughout Life Explore Possibilities Manage Career Create Opportunities See the Big Picture	2, 3, 4, 5, 6, 7
My Future : Connexions and Careers Assemblies with Q&A (PAL)	Autumn and Spring Term	Increased student awareness of employability skills and future pathways available within the local area, nationally and within key areas	Grow Throughout Life Explore Possibilities See the Big Picture	2, 3
Careers Speed Dating Event	March 2024	Raised aspirations and increased student awareness of employability skills and the importance of qualifications to be able to achieve career dreams	Grow Throughout Life Explore Possibilities See the Big Picture	3, 5
Careers in the Curriculum – subjects including Careers at relevant points in their lessons	Ongoing	Increased student awareness of employability skills and future pathways for the specified areas	Grow Throughout Life Explore Possibilities Manage Career Create Opportunities See the Big Picture	2, 3, 4, 5, 7
Careers Fair	Autumn Term 2023	Increased student awareness of variety of careers available within the	Grow Throughout Life	2, 3, 4, 5, 7, 8



		local area, nationally and within key areas	Explore Possibilities Manage Career Create Opportunities See the Big Picture	
Aspire to HE - Future Thinking Programme	Autumn Term 2023	Develop metacognition through self-regulated learning, focusing on Careers, pathways and LMI	Grow Throughout Life Explore Possibilities Manage Career Create Opportunities See the Big Picture	2,3,4,7

Year 9

Activity	Date	Impact	Areas of Learning for Careers, Employability and Enterprise Education Covered	Gatsby Benchmark / Benchmarks Covered
National Apprenticeship Week and Careers Week	Apprenticeship Week - February 5-15 2024 Careers Week - March 4-9 2024	Increased student awareness of employability skills and future pathways	Grow Throughout Life Explore Possibilities Manage Career Create Opportunities	2, 3, 4, 5, 6, 7



			See the Big Picture	
My Future : Connexions and Careers Assemblies with Q&A (PAL)	Autumn and Spring Term	Increased student awareness of employability skills and future pathways available within the local area, nationally and within key areas	Grow Throughout Life Explore Possibilities See the Big Picture	2, 3
What Are My Options? Exploration of Careers in each subject area	January - March 2024	Greater understanding of job sectors and employment needs	Grow Throughout Life Explore Possibilities Manage Career Create Opportunities See the Big Picture	2, 3, 8
Enterprise Activity	Summer 2024	Raised aspirations and increased student awareness of employability skills, Labour Market Information and the importance of qualifications to be able to achieve career dreams	Grow Throughout Life Explore Possibilities Manage Career Create Opportunities See the Big Picture	3, 5, 7
GCSE Options Evening	February 2024	Students and parents have the opportunity to access high quality information relating to GCSE study at NEW Academy and future pathways Students make well informed option choices to maximise achievement	Grow Throughout Life Explore Possibilities Manage Career	3, 8



			Create Opportunities See the Big Picture	
Connexions One-to-One Interviews and support with option choices	January - March 2024 (all SEN students and upon request for all students)	Improved aspiration and understanding of career options available linked to potential future progression. Where identified students with issues (academic, personal, career pathways) can be referred as appropriate	Grow Throughout Life Explore Possibilities Manage Career Create Opportunities	3, 8
Careers in the Curriculum – subjects including Careers at relevant points in their lessons	Ongoing	Increased student awareness of employability skills and future pathways for the specified areas	Grow Throughout Life Explore Possibilities Manage Career Create Opportunities See the Big Picture	2, 3, 4, 5, 7
Careers Fair	Autumn Term 2023	Increased student awareness of variety of careers available within the local area, nationally and within key areas	Grow Throughout Life Explore Possibilities Manage Career Create Opportunities See the Big Picture	2, 3, 4, 5, 7, 8



Activity	Date	Impact	Areas of Learning for Careers, Employability and Enterprise Education Covered	Gatsby Benchmark / Benchmarks Covered
Careers Fair	Autumn Term 2023	Increased student awareness of variety of careers available within the local area, nationally and within key areas	Grow Throughout Life Explore Possibilities Manage Career Create Opportunities See the Big Picture	2, 3, 4, 5, 7, 8
Experience of the Workplace	Summer Term 2024	Improved skills in employment readiness, e.g. communication Greater understanding of a workplace, types of careers and requirements in chosen Career areas , raising aspirations so students are more successful in their future	Grow Throughout Life Explore Possibilities Manage Career Create Opportunities Balance Life and Work See the Big Picture	2, 3, 4, 5, 6, 8
CV and Finance Workshops	Spring Term 2024	Improved skills in employment readiness – CV writing Increased understanding of and necessity for, employability skills	Grow Throughout Life Explore Possibilities Manage Career	2, 3, 4, 8



		Improved aspiration and understanding of personal career pathway linked to academic progress	Create Opportunities	
National Apprenticeship Week and Careers Week	Apprenticeship Week - February 5-15 2024 Careers Week - March 4-9 2024	Increased student awareness of employability skills and future pathways	Grow Throughout Life Explore Possibilities Manage Career Create Opportunities See the Big Picture	2, 3, 4, 5, 6, 7
My Future : Connexions and Careers Assemblies and Q&A (PAL)	Autumn and Spring Term	Increased student awareness of employability skills and future pathways available within the local area, nationally and within key areas	Grow Throughout Life Explore Possibilities See the Big Picture	2, 3
Careers in the Curriculum – subjects including Careers at relevant points in their lessons	Ongoing	Increased student awareness of employability skills and future pathways for the specified areas	Grow Throughout Life Explore Possibilities Manage Career Create Opportunities See the Big Picture	2, 3, 4, 5, 7

Year 11



Activity	Date	Impact	Areas of Learning for Careers, Employability and Enterprise Education Covered	Gatsby Benchmark / Benchmarks Covered
Sixth Form Open Evening	November 2023	Students and parents have the opportunity to access high quality information relating to Sixth Form study at NEW Academy	Grow Throughout Life Explore Possibilities Manage Career Create Opportunities See the Big Picture	3, 8
Sixth Form Taster Day	December 2023	Students have the opportunity to experience option lessons discovering what is involved in different lessons and careers different subjects can lead to thus making more informed decisions	Grow Throughout Life Explore Possibilities Manage Career Create Opportunities See the Big Picture	2, 3, 8
Careers Fair	Autumn Term 2023	Increased student awareness of variety of careers available within the local area, nationally and within key areas	Grow Throughout Life Explore Possibilities Manage Career Create Opportunities	2, 3, 4, 5, 7, 8



			See the Big Picture	
Connexions One-to-One Interviews and support with School/FE/apprenticeship applications	September 2023 -June 2024 (all students offered a meeting and can also request)	Improved aspiration and understanding of career options available linked to potential future progression. Where identified students with issues (academic, personal, career pathways) can be referred as appropriate	Grow Throughout Life Explore Possibilities Manage Career Create Opportunities	3, 8
National Apprenticeship Week and Careers Week	Apprenticeship Week - February 5-15 2024 Careers Week - March 4-9 2024	Increased student awareness of employability skills and future pathways	Grow Throughout Life Explore Possibilities Manage Career Create Opportunities See the Big Picture	2, 3, 4, 5, 6, 7
My Future : Connexions and Careers Assemblies and Q&A (PAL)	Autumn and Spring Term	Increased student awareness of employability skills and future pathways available within the local area, nationally and within key areas	Grow Throughout Life Explore Possibilities See the Big Picture	2, 3
Careers in the Curriculum – subjects including Careers at relevant points in their lessons	Ongoing	Increased student awareness of employability skills and future pathways for the specified areas	Grow Throughout Life Explore Possibilities Manage Career Create Opportunities	2, 3, 4, 5, 7



			See the Big Picture	
Mock Interview Day	March 2024	<p>Improved skills in employment readiness – interview and selection technique</p> <p>Increased understanding of and necessity for, employability skills developing networking skills</p> <p>Improved aspiration and understanding of personal career pathway linked to academic progress</p>	<p>Grow Throughout Life</p> <p>Explore Possibilities</p> <p>Manage Career</p> <p>Create Opportunities</p> <p>Balance Life and Work</p> <p>See the Big Picture</p>	3, 5, 8
Aspire to HE - Success in Maths Programme	Autumn and Spring Term 2023/24	Develop success through self-regulated learning, focusing on Careers, pathways and LMI	<p>Grow Throughout Life</p> <p>Explore Possibilities</p> <p>Manage Career</p> <p>Create Opportunities</p> <p>See the Big Picture</p>	2,3,4,7

Year 12

Activity	Date	Impact	Areas of Learning for Careers, Employability and Enterprise Education Covered	Gatsby Benchmark / Benchmarks Covered



National Apprenticeship Week and Careers Week	Apprenticeship Week - February 5-15 2024 Careers Week - March 4-9 2024	Increased student awareness of employability skills and future pathways	Grow Throughout Life Explore Possibilities Manage Career Create Opportunities See the Big Picture	2, 3, 4, 5, 6, 7
Careers Fair	Autumn Term 2023	Increased student awareness of variety of careers available within the local area, nationally and within key areas	Grow Throughout Life Explore Possibilities Manage Career Create Opportunities See the Big Picture	2, 3, 4, 5, 7, 8
My Future : Connexions and Careers Assemblies/Presentations and Q&A (PAL)	Autumn and Spring Term	Increased student awareness of employability skills and future pathways available within the local area, nationally and within key areas	Grow Throughout Life Explore Possibilities See the Big Picture	2, 3
Mock Interview Day	March 2024	Improved skills in employment readiness – interview and selection technique Increased understanding of and necessity for, employability skills developing networking skills	Grow Throughout Life Explore Possibilities Manage Career Create Opportunities	3, 5, 8



		Improved aspiration and understanding of personal career pathway linked to academic progress	Balance Life and Work See the Big Picture	
Work Experience	Physical Placement - July 2024 supported by virtual WEX opportunities throughout the academic year	Increased understanding and necessity for, employability skills	Grow Throughout Life Explore Possibilities Manage Career Create Opportunities Balance Life and Work See the Big Picture	2, 3, 4, 5, 6, 8
Connexions One-to-One Interviews and support with School/FE/apprenticeship applications	November 2023 -July 2024 (all students offered a meeting and can also request at any time)	Improved aspiration and understanding of career options available linked to potential future progression. Where identified students with issues (academic, personal, career pathways) can be referred as appropriate	Grow Throughout Life Explore Possibilities Manage Career Create Opportunities	3, 8
Careers in the Curriculum – subjects including Careers at relevant points in their lessons	Ongoing	Increased student awareness of employability skills and future pathways for the specified areas	Grow Throughout Life Explore Possibilities Manage Career Create Opportunities	2, 3, 4, 5, 7



			See the Big Picture	
Early Careers Foundation Mentoring Programme	One individual mentoring meeting per month until end of year 13	Improved self-confidence and employability skills including goal setting, professional communication and CV writing		2, 3, 5, 8

Year 13

Activity	Date	Impact	Areas of Learning for Careers, Employability and Enterprise Education Covered	Gatsby Benchmark / Benchmarks Covered
Personal Statement with tutors and drop In sessions with Mr Williams	September – November 2023	High number of students obtain a first choice place at university or in a higher level apprenticeship	Grow Throughout Life	3, 7, 8
UCAS Application support	September 2023 – January 2024		Explore Possibilities	3, 7, 8
Student Finance Presentation	November 2023	Improved aspiration and understanding of career options available linked to potential future progression.	Manage Career	3, 7, 8
UCAS Application surgeries with Mr Williams	September – December 2023		Create Opportunities	3, 7, 8
Apprenticeship Application Support	November 2023 – June 2024	Where identified students with issues (academic, personal, career pathways) can be referred as appropriate A Level results, linked to strong CEIAG, enable all students to gain their first next steps choice	Balance Life and Work See the Big Picture	3, 5, 7, 8
Connexions One-to-One Interviews and support with apprenticeship applications	September 2023 -June 2024 (all students offered a meeting and can also request)	Improved aspiration and understanding of career options available linked to potential future progression.	Grow Throughout Life Explore Possibilities	3, 8



		Where identified students with issues (academic, personal, career pathways) can be referred as appropriate	Manage Career Create Opportunities	
Careers Fair	Autumn Term 2023	Increased student awareness of variety of careers available within the local area, nationally and within key areas	Grow Throughout Life Explore Possibilities Manage Career Create Opportunities See the Big Picture	2, 3, 4, 5, 7, 8
National Apprenticeship Week and Careers Week	Apprenticeship Week - February 5-15 2024 Careers Week - March 4-9 2024	Increased student awareness of employability skills and future pathways	Grow Throughout Life Explore Possibilities Manage Career Create Opportunities See the Big Picture	2, 3, 4, 5, 6, 7
My Future : Connexions and Careers Assemblies and Q&A (PAL)	Autumn and Spring Term	Increased student awareness of employability skills and future pathways available within the local area, nationally and within key areas	Grow Throughout Life Explore Possibilities See the Big Picture	2, 3
Careers in the Curriculum – subjects including Careers at relevant points in their lessons	Ongoing	Increased student awareness of employability skills and future pathways for the specified areas	Grow Throughout Life Explore Possibilities	2, 3, 4, 5, 7

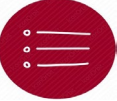
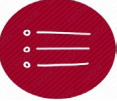



			Manage Career Create Opportunities See the Big Picture	
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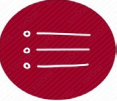

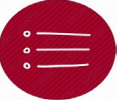
Tutor Time Programme

Year	7	Topic	An Introduction to the World of Work
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<p>Key Content</p> 	<p>Sessions 1-4 – <u>Aspirations</u> Sessions 5-6 – <u>What is Work</u> (key terms, key questions) Sessions 7-12 – <u>Types of Jobs</u> (My career – past and future, job families) Sessions 13- 23 – <u>Myself</u> (What influences me, my dream career, what am I like?, skills for life, how I learn, this is me) Sessions 24-25 – <u>Changes in the World of Work</u> Sessions 26-27 – <u>Entrepreneur Skills</u> (How creative are you?) Sessions 28-29 – <u>Budgeting</u> Sessions 30-31 – <u>Ethical Consumers</u> Session 32 – <u>Setting Targets</u></p>		
<p>Year</p>	<p>8</p>	<p>Topic</p>	<p>The Changing World of Work</p>
<p>Key Content</p> 	<p>Sessions 1-4 – <u>Beliefs, Motivation and Choices</u> (Career choices, your beliefs) Sessions 5-8 – <u>School and Work</u> (Are school and work so different? What do you want from work) Sessions 9-12 – <u>Qualities and Jobs</u> (What did they do before? Personal qualities and jobs) Sessions 13- 16 – <u>Skills and Jobs</u> (Personal skills and jobs) Sessions 17-19 – <u>LMI - Changes in the World of Work</u> (Changes to the world of work, working today, can anyone predict the future?) Sessions 20-22– <u>Stereotyping and Legislation</u> (Who does the job? Are you sure that’s true?) Sessions 23-30 – <u>Managing Money</u> (Financial transactions, borrowing, bank manager says no) Sessions 30-32 – <u>Why Should It Be You?</u> Session 32 – <u>Writing an Action Plan</u></p>		
<p>Year</p>	<p>9</p>	<p>Topic</p>	<p>Making Decisions and Me – Moving On To Key Stage 4</p>
<p>Key Content</p> 	<p>Sessions 1-5 – <u>Types of Qualifications</u> (Making choices for key stage 4, qualifications quiz, jobs bingo) Sessions 5 – <u>My Network</u> Sessions 7-11 – <u>Skills</u> (Transferable skills, what skills do I need, being assertive) Sessions 12- 14 – <u>Strengths and Weaknesses</u> Sessions 15– <u>School, Work and Me</u> (How do they link to my career) Sessions 16-17 – <u>Reliable Information</u> (Eastern Delights, Reliable Information) Sessions 18-23 – <u>Career Planning</u> (How I make decisions, choosing options, career planning) Sessions 24-29 – <u>Financial Planning</u> (Recognising my money personality, needs and wants, financial planning) Sessions 30-32 - <u>Career Action Planning</u></p>		
<p>Year</p>	<p>10</p>	<p>Topic</p>	<p>What You Need to Succeed</p>



<p>Key Content</p> 	<p>Sessions 1-4 – Skills and Qualities (Exploring possibilities, what employers want) Sessions 5-6 – Work and Me (work and lifestyle) Sessions 7-8 – Workplace Experiences Sessions 9-10 – LMI (Labour market information, world of work LMI quiz) Sessions 11-15 – Rights and Responsibilities (Legal limits, health and safety in the workplace, rights at work, responsibilities at work) Sessions 16-22 – Application Skills (C.V.'s) Sessions 23-26 – Post 16 Options Sessions 27 – Stereotyping (Gender breakdown) Sessions 28-32 – Money Matters (Understanding and managing Debt)</p>		
<p>Year</p>	<p>11</p>	<p>Topic</p>	<p>Making the Most of Year 11</p>
<p>Key Content</p> 	<p>Sessions 1-5 – Skills and Interests (How are you doing? Your skills and interests, what are you like) Sessions 6-10 – Career Pathways and Making Decisions (Qualifications, what next? Considering decisions, choices now and choices later) Sessions 11-14 – Making Applications (Rate the applicant, interviews) Sessions 15-17 – Barriers to Success (References) Sessions 18-20 – LMI (Labour Market Information) Sessions 21– My Story Sessions 22-27 – Money Matters (Risk and security)</p>		
<p>Year</p>	<p>12/13</p>	<p>Topic</p>	<p>Further Your Future</p>
<p>Key Content (the content for post 16 students is more fluid as it is a continuous plan of action with overlapping activities e.g. WEX is dipped into and out of throughout year 12. Considering career pathways is as well)</p> 	<p>Sessions 1-4 – Me (Introducing me, What's important at home, what's important at work) Sessions 5-10 – Career Planning (Your aspirations – what are you going to do next?, opportunity knocks) Sessions 12-13 - Online consequences (Online opportunities, linked-in learning) Sessions 13-19 – Pathways (lifelong learning, apprenticeships – how much do you know? HE – university or not?) Session 20 – Enrichment (Volunteering – who benefits) Session 21– Application Sessions 22 31 – Interview, Selection and Networking (leading up to an event day to practice the skills developed) Sessions 32-42 – UCAS (Personal statements, completing applications, student finance) Sessions 43-45 – Keeping Options Open Sessions 46-50 Living Away From Home (budgeting skills, reading a payslip)</p>		

