

Strategic Progress Board

Terms of Reference

1. Membership

- 1.1. The membership of the Strategic Progress Board (SPB) shall be determined in accordance with the following provisions:
 - a) The principal is an ex-officio member of the board
 - b) The vice principal is a member of the board
 - c) The chair of governors is a member of the board
 - d) One other governor is a member of the board as negotiated between the education director (ED) and the chair of governors
 - e) In some cases, both a representative of the OAT Executive and the ED may attend meetings
- 1.2. Quorum for strategic progress boards requires the principal, and ED (or nominee) to be present for the meeting to take place.

2. Frequency of board meetings

- 2.1. The board will meet as often as is necessary to fulfil its responsibilities
- 2.2. The board will meet at least termly, but in the case of amber / red academies, meetings will be more frequent

3. Attendance at board meetings

- 3.1. The board may invite attendance at meetings from members of the academy's senior and middle leadership teams, or OAT directors, to advise on a particular matter or range of issues as appropriate

4. The chairing of board meetings

- 4.1. The chair of the board will be the ED
- 4.2. In the absence of the chair the ED will appoint a substitute

5. Terms of reference

- 5.1. The purpose of a strategic progress board is to ensure the delivery of rapid and impact-focused improvement
- 5.2. To monitor and advise on the self-evaluation processes and the areas for improvement with particular regard to outcomes and success criteria
 - a) To make judgements on perceived requirements for intervention, enhancement and support with regards to:
 - b) Areas for development as identified through external and internal inspection and reviews

- c) The academy's progress towards agreed performance targets
- d) Particular priorities the academy has identified